



NEWFOUNDLAND AND LABRADOR
MEDICAL ASSOCIATION

Subject: Standard Turnaround Times for Administrative Medical Requests

Dear Third-Party Requestor,

The Newfoundland and Labrador Medical Association (NLMA) is providing general context regarding physician turnaround times for administrative medical requests, such as reports, forms, and certificates requested by third parties.

Administrative requests must be balanced alongside direct patient care responsibilities. As such, physicians in Newfoundland and Labrador may require **up to 90 days** to complete administrative medical requests.

The NLMA asks organizations requesting medical documentation to align their timeframe expectations with these professional standards.

Respecting established professional timelines supports physicians in meeting regulatory obligations and the responsible use of limited health care resources.

Please note that administrative medical services that are not insured under the Newfoundland and Labrador Medical Care Plan (MCP) may be subject to a fee determined by the physician. The NLMA has developed a *Physician's Guide to Non-Insured Services* (available [here](#)) to provide general guidance on fees. The Guide is not prescriptive, and physicians retain discretion in setting fees for non-insured services.

We appreciate your understanding and cooperation.

*Representing and supporting a united medical profession and providing leadership
in the provision of excellent health care in Newfoundland and Labrador*