



Request for Expressions of Interest

For

Transitioning of Hospital Services

Issued by the 'Transitioning of Hospital Services Committee' – A joint committee of the Newfoundland and Labrador Medical Association and the Department of Health & Community Services



Issue Date: March 15 2023
Submission Deadline: [May 15 2023](#)

The 2017-2023 Memorandum of Agreement (MOA) between the Newfoundland and Labrador Medical Association (NLMA) and the provincial Government allows for the establishment of a process to review which procedures currently provided in hospital facilities might be appropriate to transition to being provided in physicians' private medical offices.

I. OBJECTIVE

The objective of this request for expressions of interest (REOI) is to identify proposals that improve access to medically necessary services while improving the sustainability of the health system. This goal can only be met if the proposals also deliver high quality services that preserve patient safety.

The Transitioning of Hospital Services Committee (the Committee) has the responsibility to solicit and review proposals and make recommendations to the Minister of Health and Community Services (HCS). Final decisions are made by the Minister.

The Committee consists of two (2) representatives appointed by the HCS and two (2) representatives appointed by the NLMA.

When preparing responses to the REOI, applicants are strongly encouraged to refer to the [2023 Transitioning Hospital-Based Services Policy Manual Version 1.1](#).

II. ELIBILITY REQUIREMENTS

To be eligible, a physician must hold a current licence with the College of Physicians and Surgeons of Newfoundland and Labrador (CPSNL) and are fee for service.

III. SUBMISSION REQUIREMENTS

Physicians who meet the eligibility requirements are invited to submit an expression of interest to the Committee using the [transitioning of hospital-based services application form](#).

The application process consists of the following two (2) stages:

Stage 1

The first stage of the application process has been designed to provide the Committee with a broad overview of the type of service that would be transitioned to a community-based, private facility. The information requested at this stage of the application process is primarily qualitative in nature.

The expressions of interest at this stage will be evaluated by the Committee. Proposals that meet the Stage 1 criteria¹ will be invited to submit a more detailed proposal.

¹ Please refer to the 2023 Transitioning Hospital-Based Services Policy Manual Version 1.1
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Stage 2

The intent of the second stage of the application process is to provide the Committee with more detailed and specific information regarding the proposed service to be transitioned and the accompanying business plan. Areas to be addressed in the business plan include, but are not limited to, the following:

- Patient safety
- Quality assurance and accreditation
- Volume caps
- Pricing approaches
- Cost-saving assessment techniques
- Impact on patients
- Incidental non-insured services
- Wait time management and measurement
- Key performance metrics and employment impacts

As part of the evaluation process, the Committee may engage the services of external consultants to evaluate the business feasibility of the proposal, the savings to the public health system, quality assurance, and accreditation.

Proposals will be evaluated by the Committee and recommendations will be submitted to the Minister of HCS for consideration.

SUBMISSION DEADLINE

Expressions of interest must be submitted to the *Transitioning of Hospital Services Committee* c/o Ms. Jean Cook, Coordinator, Transitioning of Hospitals Services Committee, by email no later than 5 p.m. on May 15, 2023.